

Shelter / NFI / CCCM National Cluster Meeting Minutes

10:00 – 12:00, Thursday 10 April, 2014

UNHCR Office, YGN

Attendees: Save the Children (SCI), UNHCR, Solidarites International (SI), Danish Refugee Council (DRC), Intersos, Lutheran World Federation (LWF), Merlin, Thai Embassy, GenCap, OCHA, IOM & UNOPS

Agenda Item	Discussion	Action / Actor / Date
Introductions	Meeting opened by National Cluster Coordinator (CC), who indicated that this meeting would focus on Rakhine State, in part due to recent developments but also due to the fact that the individual Cluster Leads for CCCM, NFI and shelter from Rakhine were all in Yangon and present for the meeting. Everyone introduced themselves; in particular, the new CCCM/NFI Cluster Coordinator for Rakhine State, Olivia Wellesley-Cole (wellesle@unhcr.org).	
Actions/Updates from Previous Meeting	CC still had to draft minutes from previous meeting, 26 March, albeit much of what was discussed had been overtaken by events that occurred the following day in Sittwe with the destruction of UN and I/NGO offices and compounds. Fire Prevention Training Took place in all 4 camps in Pauktaw (Net Chaung (NC), Ah Nauk Ye (ANY), Sin Tet Maw (STW) & Kyein Ni Pyin (KNP)). Thanks to LWF whose earlier work formed the basis of the content, and SCI who managed the identification of participants for the training and in the 2 camps where they are focal points, and assisted in the other two Pauktaw camps. Equal thanks to the Fire Department for facilitating the 11 consecutive days of training with 3-4 trainers per day. Points that were covered in the discussion were about lids for the water buckets (to prevent mosquitos breeding – currently there are none); first aid kits in camps – none as of yet; and cross-fertilisation of this training further with agencies in Rakhine and between Rakhine and Kachin.	CC to draft/circulate minutes from previous national Cluster meeting. CC to ensure cross-fertilisation of training with CCCM equivalents in Kachin.
Statement from Government on recent violence in Sittwe	The statement “ Union Government to fully protect aid groups in Rakhine State ” (realased on 9 April) regarding the report of the findings from the Investigation Commission on incidents in Sittwe on 26-27 March was discussed. Clear consensus was that the statement was <i>positive</i> . Some noted, including CC, that going forward there was a definitive need to be more conflict sensitive/aware. Further information/details as available were shared on the structure of the Emergency Coordination Centre (ECC).	
Return of humanitarian agencies to Sittwe	The return of staff to Sittwe was discussed. While some have returned, others are or will be away due to the Tingyan celebrations (Water Festival and New Year) so clearer picture will emerge nearer the end of the month. Aside, consensus from SCI, SI, LWF and DRC was that none were rushing to return to Rakhine in large numbers until	

	the picture was clearer, rather more likely to be an incremental return.	
Operational Updates from CCCM Rakhine		
a. Update from CCCM Cluster Leads	In the process of the Rakhine Cluster Leads providing a general update, the issue of collection of statistics from the camps was raised. There was a good discussion about types of indicators that could be collected and their use, and also the difficulty or otherwise of actually collecting such data. Camp Management Agencies (CMAs) and Focal Points (FPs) can collect the same indicators but may have different processes for doing so.	CMAs & FPs agreed to work with CMCs and other camp-based structures as appropriate to collect a defined range of indicators starting this month (April).
b. NFIs	NFI Cluster Coordinator reported on actions taken so far to restart the NFI Cluster at the Rakhine State level, including getting together a list of names and email addresses of some agencies to be included in the cluster in Rakhine. Other agencies probably will also need to be invited. The next stage is to set-up a meeting on NFIs but this will not be till all agencies are back in Sittwe. UNHCR noted that their warehouses are full, and it would be good if we could move some stock (NFIs). Discussion covered having contingency stocks in case of emergency during forthcoming wet season (next four/five months). DRC reported that three camps BDP 1 & 2 and Dar Paine did not receive NFIs over winter (Dec – Feb this year). Possibility of using vouchers for NFIs at some point in future was raised.	NFI Cluster Coordinator to set-up meeting in next month (by end May). Cluster meeting to consider optimal ways to distribute NFIs. Issue of 3 camps not receiving NFIs to be looked into, and solution proposed.
c. CCCM website	The CC gave a short presentation on the <i>Cluster Analysis Report</i> available on the CCCM website (www.shelternficccmmyanmar.org) under the <i>Data & Analysis</i> section. Three summary sheets from the Kachin database and three summary sheets from the Rakhine database were provided to the meeting participants, which included the CCCM Dashboard (key CCCM information for each state), shelter coverage and gaps and NFI coverage and gaps. Since the last <i>Cluster Analysis Report</i> , dated 1 December 2013, the total number of IDPs reported has increased from approximately 139,000 to 146,000. The primary driver for this increase is an influx of people into camps in rural areas of Sittwe T/ship. Currently this increase is assumed with in the overall IDP population but the Cluster is aware of the need to try and disaggregate the reporting of these new arrivals from the more established IDP caseload. The Cluster will seek to do this in the next <i>Cluster Analysis Report</i> , which will be dated 1 April 2014.	Cluster Coordinators in Rakhine State to sensitise partners/members to this website in future meetings, and provide more detailed explanations as required.
CCCM structure	The Camp Coordination and Camp Management (CCCM) three-part structure of Camp Administration, Camp Coordination and Camp Management was briefly discussed, including the roles of government, INGOs and UNHCR/IOM. Agreed that there needed to be concerted efforts, again, in terms of greater engagement from the Rakhine State Government. This was not to take anything away from all the efforts made thus far but more effort was needed, again.	Renewed efforts at Rakhine State level to engage RSG with CCCM Cluster, including all/any support from national Cluster level.
Operational Updates from Shelter Cluster	The update was given in line with the three strategic objectives (SO) of the Rakhine Shelter Cluster: Strategic Objective 1: Access to adequate and appropriate temporary shelter ensured for all eligible IDPs.	
a. Update from Shelter	<ul style="list-style-type: none"> MRF have committed to constructing 78 temporary 8-unit shelters in the four IDP camps of Pauktaw (NC 34; STM 19, KNP 13 & ANY 12). Construction in Sin Tet Maw is completed (19) while construction began in NC today for the first 20 of the 34 proposed shelters. All construction is expected to be completed by mid-May 2014. 	

Cluster Lead	<ul style="list-style-type: none"> MRCS previously committed to constructing 50 temporary 8-unit shelters in Mrauk-U, Minbya and Rathedaung to cover identified gaps. However, contrary to previous assurances, TAs for representatives of the Qatar Red Crescent were not been granted and subsequently the project is still on-hold and looks unlikely to be implemented. <p>Strategic Objective 2: <i>Provision of suitable infrastructure to support community-driven and CCCM activities in all camps as well as the establishment of an effective community-driven temporary shelter care and maintenance program.</i></p> <ul style="list-style-type: none"> CCCM infrastructure (camp management offices, warehouses and multi-purpose building are complete in Pauktaw and Sittwe camps except for 3 locations in Sittwe (Baw Du Par 1 & 2 and Da Paing). The CMC in these camps demanded a cash payment of \$350 per structure which the contractor refused to give. Despite efforts from UNHCR, the DRD and the Minister of Transport and Communications to resolve the issue, the CMC reneged on agreements and subsequently these buildings have now been cancelled. Construction may be reconsidered if the camp manager (DRC) can resolve the problem. The construction of raised earthen walkways and shade netting in Pauktaw camps by UNHCR is nearing completion. Contracts are being signed with the contractor for construction in Myebon which is planned to begin immediately after Thingyan. DRD conducted their first vocational training for 100 local artisans in Sittwe Township. UNHCR provided each participant with a 19-piece toolkit. <p>Strategic Objective 3: <i>Development of an appropriate and viable, longer-term shelter strategy / action plan, focused on the delivery of durable shelter solutions.</i></p> <ul style="list-style-type: none"> DRD have requested assistance for the construction of 74 individual houses (same design as Set Yoe Kya) for Rakhine IDPS living in Set Yone Su 1 camp. Individual houses will be constructed in the current location. However, as insufficient land is currently available, the DRD is looking into alternative sites for the remaining IDPs. 'Verbal' approval has been received from the State Director of DRD for a pilot project to construct 100 individual houses in 4 locations of Mrauk U and Minbya (Rakhine 52HH; Muslim 48 HH). The pilot aims to field test implementation strategies developed from the lessons learnt from DRD's implementation of individual shelter in Thandwe and to position the Shelter Cluster for a potential scale-up after the 2014 rainy season. UNHCR have developed a design for individual shelter (18ft x 17ft with a 6ft x 9ft kitchen) for consideration by Shelter Cluster partners as representing the minimum standards for individual shelter in Rakhine State. A TWiG will be conducted immediately after Thingyan to discuss and with a view to endorse the design. 	<p>Camp Manager DRC to address issue of CMCs in Baw Du Par 1 & 2 and Da Paing.</p> <p>TWiG to be organized at Rakhine State level.</p>
Cross-cutting Issues	Insufficient time to discuss.	
AOB	<ul style="list-style-type: none"> Though not mentioned during the meeting due to lack of time, Danish Church Aid's <i>Mine Risk Education (MRE) Specialist</i> was keen to pass on the information that a MRE rapid assessment (RA) in Kachin has been initiated with three trainings of 50 people from local organisations to form MRE RA teams. The rapid assessment is being conducted in 30 clusters of 29 IDP locations and is expected to be finalised end of April. 	

	<p>For more information contact Gregory Cathcart (gclao@hotmail.com).</p> <ul style="list-style-type: none"> CC was keen to express huge thanks to the departing Country Director of DRC. DRC under Stephan Maurer's leadership had been a huge pillar of support with the efforts of <i>this</i> Cluster since its inception, both at the national level and their willingness to engage operationally as much as they had. DRC had repeatedly illustrated their huge commitment to meeting the humanitarian needs, despite the challenges and dilemmas. Stephane would be sorely missed and the CC wished him well for the future. 	
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For next YGN meeting partners were encouraged to check the http://themimu.info/Meeting_Schedule/index.php. The next meeting would be Kachin focussed, scheduled for 23 April. Nearer the time the CC would send an email confirmation and as usual, an agenda.

Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:

- Press Release: "Union Government to fully protect aid groups in Rakhine State", 9 April '14;
- *Myanmar RCHC Statement*, 9th April 2014;
- *Ad hoc Expanded Inter-Cluster/Sector Coordination Meeting* – Meeting Summary, 8 April '14;
- *DRC Daily Record of Information from DRC program locations in Rakhine*, 7 – 11 April '14;
- Save the Children International *Daily status update*, 7 April, 8 April '14;
- *Shelter-NFI-CCCM Programme Criticality in Rakhine*, Version 1.7, 17.00 hrs., 4 April 2014;
- *Shelter-NFI-CCCM Kachin Northern Shan Cluster Analysis Report*, 1st March 2014;
- *Shelter-NFI-CCCM Rakhine Cluster Analysis Report*, 1st March 2014.